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27 May 2008

To: All Members of the Planning Committee

Quorum: 4

Dear Councillor

You are invited to attend the next meeting of **PLANNING COMMITTEE**, which will be held in the **COUNCIL CHAMBER, FIRST FLOOR** at South Cambridgeshire Hall on **WEDNESDAY, 4 JUNE 2008** at **2.00 p.m.**

Yours faithfully  
**GJ HARLOCK**  
Chief Executive

**The Council is committed to improving, for all members of the community, access to its agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you.**

Members of the public and parish councils wishing to speak at this meeting must contact the Democratic Services Officer by no later than noon on Monday before the meeting.  
A [public speaking protocol](#) applies.

Planning Applications might be considered in a different order to that published below to assist in the effective management of public speaking. Any revision will appear on the website the day before the meeting.

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## AGENDA

## PAGES

### PROCEDURAL ITEMS

- 1. Election of Chairman**
- 2. Appointment of Vice-Chairman**
- 3. Apologies**  
To receive apologies for absence from committee members.
- 4. Re-appointment of the Planning Sub-Committee**  
During 2007-08, the Sub-Committee consisted of seven members drawn from the Planning Committee – four Conservatives, two Liberal Democrats and one Independent. It is recommended that the Committee appoint seven members to serve on the Planning Sub-Committee during 2008-09.

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|----|--|-------|
| 5. | <b>General Declarations of Interest</b>  | 1 - 2 |
| 6. | <b>Minutes of Previous Meeting</b><br>To authorise the Chairman to sign the Minutes of the meeting held on 7 May 2008 as a correct record. |       |
| 7. | <b>Temporary Stop Notice as a planning enforcement tool - Amendment to the Constitution</b>  | 3 - 6 |

**PLANNING APPLICATIONS AND OTHER DECISION ITEMS**

- |     |   |           |
|-----|---|-----------|
| 8.  | <b>S/0505/08/F - Great Shelford (2 Mingle Lane)</b>   | 7 - 16    |
| 9.  | <b>S/0198/08/F – Waterbeach (Waterbeach Recreation Ground, Cambridge Road)</b>                  | 17 - 26   |
| 10. | <b>S/2048/06/F – Willingham (2 The Willow, R/O Green Acre, Meadow Road)</b>                     | 27 - 30   |
| 11. | <b>S/2183//06/F – Willingham (7 Belsars Field, Schole Road Willingham)</b>                      | 31 - 36   |
| 12. | <b>S/0458/08/F – Weston Colville (Land East of Common Road, Weston Wood Farm, Weston Woods)</b> | 37 - 46   |
| 13. | <b>S/0558/08/F – Comberton (Land at The Valley)</b>   | 47 - 70   |
| 14. | <b>S/0468/08/F – Girton (11 Mayfield Road)</b>  | 71 - 84   |
| 15. | <b>S/0597/08/F – Hardwick (7 Worcester Avenue)</b>  | 85 - 90   |
| 16. | <b>C/6/9/1A - Cambridgeshire Guided Busway (Station Road, Longstanton)</b>                      | 91 - 106  |
| 17. | <b>S/0490/08/RM – Teversham (Land off High Street)</b>  | 107 - 114 |

**INFORMATION ITEMS**

The following item is included on the agenda for information and is available in electronic format only (at [www.scambs.gov.uk/meetings](http://www.scambs.gov.uk/meetings) and in the Weekly Bulletin dated 28 May 2008). Should Members have any comments or questions regarding issues raised by the report, they should contact the appropriate officers prior to the meeting.

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|-----|---|--|
| 18. | <b>Appeals against Planning Decisions and Enforcement Action</b><br>Summaries of Decisions of interest attached.<br><b>Contact officers:</b><br>Gareth Jones, Corporate Manager (Planning and Sustainable Communities) – Tel: 01954 713155<br>John Koch, Appeals Manager (Special Projects) – Tel: 01954 713268 |  |
|-----|---|--|

## **GUIDANCE NOTES FOR VISITORS TO SOUTH CAMBRIDGESHIRE HALL**

Whilst the District Council endeavours to ensure that you come to no harm when visiting South Cambridgeshire Hall you also have a responsibility to ensure that you do not risk your own or others' safety.

### **Security**

Visitors should report to the main reception desk where they will be asked to sign a register. Visitors will be given a visitor's pass that must be worn at all times whilst in the building. Please remember to sign out and return your pass before you leave. The visitors' book is used as a register in cases of emergency and building evacuation.

### **Emergency and Evacuation**

In the event of a fire you will hear a continuous alarm. Evacuate the building using the nearest escape route; from the Council Chamber or Mezzanine viewing gallery this would be via the staircase just outside the door. Go to the assembly point at the far side of the staff car park.

Do not use the lifts to exit the building. If you are unable to negotiate stairs by yourself, the emergency staircase landings are provided with fire refuge areas, which afford protection for a minimum of 1.5 hours. Press the alarm button and wait for assistance from the Council fire wardens or the fire brigade.

***Do not*** re-enter the building until the officer in charge or the fire brigade confirms that it is safe to do so.

### **First Aid**

If someone feels unwell or needs first aid, please alert a member of staff.

### **Access for People with Disabilities**

All meeting rooms are accessible to wheelchair users. There are disabled toilet facilities on each floor of the building. Hearing loops and earphones are available from reception and can be used in all meeting rooms.

### **Toilets**

Public toilets are available on each floor of the building next to the lift.

### **Recording of Business**

Unless specifically authorised by resolution, no audio and / or visual or photographic recording in any format is allowed at any meeting of the Council, the executive (Cabinet), or any committee or sub-committee of the Council or the executive.

### **Banners / Placards / Etc.**

No member of the public shall be allowed to bring into or display at any Council meeting any banner, placard, poster or other similar item. The Chairman may require any such item to be removed.

### **Disturbance by Public**

If a member of the public interrupts proceedings, the Chairman will warn the person concerned. If they continue to interrupt, the Chairman will order their removal from the meeting room. If there is a general disturbance in any part of the meeting room open to the public, the Chairman may call for that part to be cleared.

### **Smoking**

The Council operates a NO SMOKING policy.

### **Food and Drink**

Vending machines and a water dispenser are available on the ground floor near the lifts. There shall be no food and drink in the Council Chamber.

### **Mobile Phones**

Please ensure that your phone is set on silent / vibrate mode during meetings.

## **EXCLUSION OF PRESS AND PUBLIC**

The law allows Councils to consider a limited range of issues in private session without members of the Press and public being present. Typically, such issues relate to personal details, financial and business affairs, legal privilege and so on. In every case, the public interest in excluding the Press and Public from the meeting room must outweigh the public interest in having the information disclosed to them. The following statement will be proposed, seconded and voted upon.

"I propose that the Press and public be excluded from the meeting during the consideration of the following item number(s) ..... in accordance with Section 100(A) (4) of the Local Government Act 1972 on the grounds that, if present, there would be disclosure to them of exempt information as defined in paragraph(s) ..... of Part 1 of Schedule 12A of the Act."

If exempt (confidential) information has been provided as part of the agenda, the Press and public will not be able to view it. There will be an explanation on the website however as to why the information is exempt.

### **Notes**

- (1) Some development control matters in this Agenda where the periods of consultation and representation may not have quite expired are reported to Committee to save time in the decision making process. Decisions on these applications will only be made at the end of the consultation periods after taking into account all material representations made within the full consultation period. The final decisions may be delegated to the Corporate Manager (Planning and Sustainable Communities).
- (2) The Council considers every planning application on its merits and in the context of national, regional and local planning policy. As part of the Council's customer service standards, Councillors and officers aim to put customers first, deliver outstanding service and provide easy access to services and information. At all times, we will treat customers with respect and will be polite, patient and honest. The Council is also committed to treat everyone fairly and justly, and to promote equality. This applies to all residents and customers, planning applicants and those people against whom the Council is taking, or proposing to take, planning enforcement action. More details can be found on the Council's website under 'Council and Democracy'.